

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –March 28, 2018

Board Members Present:

J. Larry Crawford
Kevin Yingling, MD
Robert Sweeney
Daniel Konrad
Danny Porter

Board Members Absent:

Donna Rumbaugh

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Casey Napier, Accreditation Coordinator/Grant Writer
Kathleen Napier, Director of Nursing
Kim Lockwood, Epidemiologist
Teresa Mills, Prevention Coordinator
Allen Woodrum, Information Technology Manager
Karen Hall-Dundas, Director of Environmental Health General Sanitation
Rodney Melton, Director of Environmental Health Food Sanitation
Tonya Chaney, Regional Epidemiologist
Jaclyn Johnson, Threat Preparedness Coordinator

Visitors:

Jan Rader, Huntington Fire Chief
Hank Dial, Huntington Police Chief
Tim Luper, Auditor
Mayor Steve Williams, City of Huntington

Approval of Minutes:

A motion to approve the February 2018 Board of Health meeting minutes as written was made by Dr. Yingling, seconded by Mr. Sweeney and approved.

Audit

Tim Loper presented the 2017 Cabell-Huntington Health Department Board of Health Audit. There are no comments or management recommendations to present to the board at this time. The report will be submitted to the state by March 31st. Required communications:

- The responsibilities as the auditor and auditee was communicated in an engagement letter at the onset of the audit.
- The overview planning, timing and scoping of the audit was discussed with Mr. Hazelett and Mr. Mease at the beginning stages of the audit.
- There were no new changes in accounting policies that needed to be implemented in 2017.

- Significant accounting estimates is the net pension liability in depreciation of assets as you will see in the financial statements.
- There were no adjustments that needed to be posted to the financial statements.
- There were no disagreements during the process of the audit.
- Our firm is independent. We have no influence on management decision or the board. Our opinion is given based as an independent accounting firm in the state of West Virginia.

Mr. Sweeney made a motion to approve the 2017 audit as submitted and presented. Mr. Konrad seconded the motion and the 2017 audit was approved.

Guest Speaker:

Mayor Steve Williams thanked the Board for the partnership with the Health Department. We have been working closely with the Health Department in creating the Harm Reduction Program due to the difficulties the city is experiencing. We came to understand very early a very aggressive law enforcement component would be required in the program. We endeavored to step forward with an effort that was holistic, encompassing the entire community. The Cabell-Huntington Health Department and the City of Huntington through the police and fire department have constant communication. Our decisions are based not upon antidotal evidence or political views, but data alone. By basing decisions on data, we serve the citizens of our county appropriately.

Huntington Fire Chief Jan Rader thanked the Board for the partnership with the Cabell-Huntington Health Department.

Huntington Police Chief Hank Dial reiterated the Cabell-Huntington Health Department, Police Department, Fire Department, and the city as a whole has one goal, which is a safer Huntington. We are going continuously work together to reach that goal.

Environmental Health:

Rodney presented the Environmental Health report. Verbal report correction, the ServSafe class will be conducted. Dr. Yingling stated he appreciates the new dashboard format.

Threat Preparedness:

Jaelyn presented the Threat Preparedness report.

Epidemiology:

Kim presented the Epidemiology report. Mr. Sweeney asked if there are 7 new Hepatitis C chronic cases. Chronic and acute are defined by symptomology. Acute means the individual has symptoms and has met specific requirements. Chronic is not symptomatic. Dr. Yingling stated there are staff at the Marshall University, in Infectious Disease and Gastroenterology, ready and waiting for patients with Hepatitis C. The health department accumulates evidence and data, but must look to link patients to care. Dr. Yingling requests understanding on why the source of infections can't be linked directly to the practitioners. Dr. Yingling shared every case of Hepatitis C deserves an evaluation as to whether they should be treated with an antiviral or not. Dr. Yingling requested that the patients are being referred to care. Kim stated she recommends all patients to follow up with a physician but does not refer patients to a particular clinic. Dr. Yingling recommended being more assertive as the population of Hepatitis B and C increases. Kathleen stated patients who test positive in the clinic are linked to care. Dr. Kilkenny said we can do a better job of linking patients to care through the epidemiological study. Dr. Yingling said there is no obstacle for a patient to receive the standard care for Hepatitis C. There is funding available through pharmaceutical companies to pay for the treatment for those

individuals who do not qualify for the 340B program. The Board requested a list of providers to be created and distributed to clients who test positive to Hepatitis C or B.

Nursing:

Kathleen presented the Nursing report. A full-time recovery coach was added to the Harm Reduction Program in February. In collaboration with the WV Bureau for Public Health, we are offering all Harm Reduction clients HIV and Hepatitis testing. Patients may opt-out, which means refuse testing.

Information and Technology:

Allen presented the Information and Technology report.

Regional Epidemiology:

Tonya presented the Regional Epidemiology report, which included regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, disease investigation and surveillance undertaken. This included timeliness reports which are generated on a monthly basis and presented to establish timelines of communicable/infectious disease reports completed and submitted to the State and CDC.

Health & Wellness:

Elizabeth presented the Health and Wellness report. We received a \$20,000 Preventative Block Grant through the Bureau for Public Health. We have also been invited to submit a \$50,000 Impact Grant through United Way.

A motion to approve the departmental reports as submitted and presented to the Board was made by Mr. Konrad, seconded by Mr. Sweeney, and approved.

Financial Report:

Jack presented the February 2018 financial report. Mr. Konrad made a motion to approve the February 2018 invoices and receipts. Mr. Sweeney seconded and the motion was approved.

Administration:

Tim presented the Administration Report. Dr. Yingling inquired on the accreditation plan summit. The Action Plan must be submitted within 90 days. We will be writing the Action Plan tomorrow. Once submitted, we have 30 days to provide the documentation to support the plan. Our goal is to complete the plan and submit the documentation in time for the August Public Health Accreditation Board meeting. Dr. Yingling requested the final document be made available to the Board of Health to review before submission.

A motion to approve the Board of Health By-Laws as amended was made by Mr. Sweeney, seconded by Dr. Yingling and approved.

Physician Director's Report:

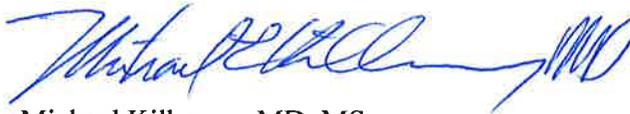
Dr. Kilkenny presented the Physician Director's Report. Dr. Kilkenny expressed his appreciation to the Mayor for addressing the Board with the issues in Huntington regarding Harm Reduction Program. Changes have been made to the Harm Reduction Program. In December, the syringe exchange rate increased from 65 to 87% by implementing a requirement for more returns in exchange for syringes. Opt-out testing has been implemented. Syringe exchange is offered five days a week. There has been an increase in patients seeking and completing treatment due to the addition of a full-time recovery coach. Improvements have been seen in statistics, specifically Hepatitis C. The syringe litter that we

are encountering through a complaint is typically in small numbers, whereas the police are encountering enormously larger amounts. We are working with the police to remove the syringe litter.

The meeting adjourned at 6:00 p.m.

The next regular Board meeting is scheduled for April 25, 2018 at 5:00 p.m.

Respectfully submitted,



Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:



J. Larry Crawford, Chairman
Cabell-Huntington Board of Health