

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –November 15, 2017

Board Members Present:

J. Larry Crawford
Thomas Gilpin
Omayma T. Touma, MD
Donna Rumbaugh

Board Members Absent:

Kevin Yingling, MD
Harriette Cyrus

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Casey Napier, Accreditation Coordinator/Grant Writer
Kathleen Napier, Nursing Director
Kim Lockwood, Epidemiologist
Teresa Mills, Prevention Coordinator
Allen Woodrum, Information Technology Manager
Karen Hall-Dundas, Director of Environmental Health General Sanitation
Laura Johnson, Secretary
Brian Elswick, Sanitarian

Visitors:

Called to order at 5:00 PM.

Approval of Minutes:

Dr. Touma made a motion to approve the October 2017 Board of Health Meeting minutes. Mrs. Rumbaugh seconded, and the motion was approved.

Environmental Health/MRC:

Karen presented the Environmental Health/MRC Report. Brian Elswick's resignation takes effect Friday, November 17th. He has taken the Environmental Director position at the Lawrence County Health Department. After 15 years of dedicated service, Mike Stacy will be retiring. His last day is December 1st.

Threat Preparedness:

Brian presented the Threat Preparedness Report. Harm reduction questions were on the first quarter progress report. Karen Hall-Dundas participated in an evacuation drill with the Cabell Huntington Hospital, utilizing live process on November 2nd. Brian stated working at the Cabell-Huntington Health Department has been the best employment experience.

Epidemiology:

Kim presented the Cabell-Huntington Health Department Epidemiology Report. HIMG is our sentinel program provider through the TP grant. They report flu like illnesses to the CDC and provide lab samples to the state lab for flu testing. No positive flu reports have been received.

Nursing:

Kathleen presented the Nursing report. The CDC used our facility and lab to investigate the HIV outbreak in WV. Contacts were tested and an extensive investigation was performed. The investigative case results are being received and the clinic is working with Nathan Kirk in the contact tracing. Flu outreach continues. Kathleen and the School of Pharmacy Students attended the International Festival at Marshall University. Seventy-five flu shots were given, making the outreach a great success.

Information and Technology:

Allen presented the Information and Technology Report. The new server is scheduled to be delivered on November 28th.

Health & Wellness Director/Public Information Officer (PIO):

The Health and Wellness/PIO Report was presented.

Prevention Coordinator Report:

Teresa presented the Prevention Report. Pullman Square will be 100% tobacco free as of December 1st. Fifteen signs will be strategically placed around Pullman Square next week. The Barboursville Park will be installing signage at their playgrounds through the United Way grant. Teresa completed the Chronic Disease training and is now reaching out to businesses to provide training to the community. Mr. Gilpin inquired on the blood pressure change and how it will affect the chronic disease programs. Dr. Kilkenny said it is a matter of educating the community of the change from 140 to 130. The change will make the percentage of people diagnosed with high blood pressure increase. Mr. Crawford asked for a vape shop update. All complaints received have been addressed. No additional complaints have been received.

PACT Report:

Casey presented the PACT Report. The Community Health Assessment meeting on October 31st was successful. The community partners identified key indicators and trends that will take the place of the highlights page and be updated annually. There has been no update on the Accreditation Timeline. The Cabell-Huntington Health Department has been awarded Pending Recognition according to the criteria contained in the CDC Diabetes Prevention Recognition Program Standards and Operating Procedures.

Financial Report:

Jack presented the Financial Reports for October 2017. A motion to approve the October 2017 invoices and receipts was made by Mr. Crawford, seconded by Dr. Touma and passed.

Administration:

Tim presented the Administration Report. The thirty day comment period for the syringe kiosk has expired and we did receive approval for installation. The Cabell-Huntington Health Department has a strong collaboration with the community in the alley and community cleanups. Seventy-seven syringes were collected at the West End Cleanup the Environmental Health Department participated in. Thirty-one syringes were collected during the public works cleanup. Mr. Gilpin inquired on public health problems associated with the homeless. Tim said there are no problems at this time.

Physician Director's Report:

Dr. Kilkenny presented the Physician Director's Report.

Award Presentation:

A plaque honoring the Community Health Assessment and Kathleen Napier was presented and will be added to the Wall of Fame.

Dr. Touma was presented with a plaque in appreciation of the 11 years of service provided to the Board of Health. Dr. Touma said she has been honored to work with this agency and to see more work being done each year.

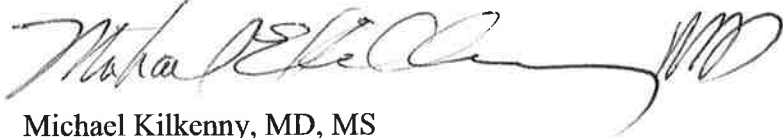
Mr. Gilpin was presented with a plaque in appreciation of 10 years of service provided to the Board of Health. Mr. Gilpin said, "It has been an honor to be involved and see the transformation. The Cabell-Huntington Health Department is headed in the right direction."

A motion was made by Dr. Touma to accept and approve the department reports provided in writing to us before this meeting, reviewed and amplified by the staff at this meeting and set forth in the agenda for the meeting. Mrs. Rumbaugh seconded the motion, and it was passed.

The meeting adjourned at 5:26 p.m.

The next regular Board meeting is scheduled for January 24, 2018 at 5:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Kilkeny", with a stylized flourish at the end.

Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:

A handwritten signature in blue ink, appearing to read "Harriette M. Cyrus".

Harriette Cyrus, Chairman
Cabell-Huntington Board of Health

