

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –October 25, 2017

Board Members Present:

Thomas Gilpin
Kevin Yingling, MD
Harriette Cyrus
Donna Rumbaugh

Board Members Absent:

Omayma T. Touma, MD
J. Larry Crawford

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Casey Napier, Accreditation Coordinator/Grant Writer
Kathleen Napier, Nursing Director
Kim Lockwood, Epidemiologist
Teresa Mills, Prevention Coordinator
Allen Woodrum, Information Technology Manager
Laura Johnson, Secretary
Karen Hall-Dundas, Sanitarian Supervisor
Kimberley Sullivan, Part-Time Office Assistant
Brian Elswick, Sanitarian
Debbie Ellison, Regional Epidemiologist

Visitors:

Brooke Griffin, WSAZ

Called to order at 5:00 PM.

Approval of Minutes:

Mr. Gilpin made a motion to approve the September 2017 Board of Health Meeting minutes. Dr. Yingling seconded, and the motion was approved.

Environmental Health/MRC:

Karen Hall-Dundas presented the Environmental Health Report. The mosquito season has ended. No additional pools were positive for diseases in September. LEPC stands for Local Emergency Planning Committee. The number of individuals trained for food handlers increased, due to the career track program at Huntington High and Cabell Midland High Schools. Three hundred and thirty-eight individuals were trained locally, and sixty-eight completed the course online. Mr. Gilpin inquired on the increasing number of syringes picked up in the community. Karen explained that the increase is due to requests to pick up syringes in abandoned buildings. Our employees were escorted into an abandoned house by the owner to properly dispose of the syringes. The owner has agreed to secure the house and conduct upkeep on the grounds until the house can either be demolished or sold. The environmental health employees conduct safe disposal education and sharps containers to businesses who request syringe retrieval. Business have been receptive to the safe disposal of syringes. Dr. Yingling said there is a coalition of interested parties gathering to address the relationship between

abandoned houses/condemned property and the crime rate and drug overdoses. Dr. Yingling recommended the Cabell-Huntington Health Department to take a stance with the resources available or becoming available to address the negative environmental issues to community. Non-governmental money may be available to clean up properties. Dr. Kilkenny stated we have had recent conversation on this topic. There is an opportunity to continue the dialogue and develop a better response system to retrieve syringes from the community. Dr. Yingling requested the previous year's data on the environmental health services and to highlight what is mandatory versus resources being put towards an environmental health concern outside of mandates. Dr. Yingling also would like to know if we are meeting the mandate and if not what needs to change to meet our public health responsibility. Tim stated the quarterly environmental health report submitted to the state will be included into the board report. A year ago, we created and filled the Environmental Technician position to focus the work not required by a registered sanitarian. That has freed up the sanitarians to put more time and resources into other environmental mandated services and issues that require their expertise. Tim also stated that the Cabell-Huntington Health Department's standards are higher than the state required standards. Dr. Kilkenny stated the Performance Management Plan was developed to help us staff appropriately.

Threat Preparedness:

Brian Elswick presented the Threat Preparedness Report. The effort the Threat Preparedness Team members put forth for the accreditation site visit, in Domain 2 and 5, was pointed out. Training to keep all staff knowledgeable and engaged in NIMS and the All Hazards Plan has been implemented into the monthly All Staff Meetings. The Cabell-Huntington Health Department were involved in two big exercises in September, the Mass Immunization Clinic and the LEPC Drill. Mr. Gilpin asked if the National Guard or FEMA participates in the monthly Threat Preparedness meetings. The monthly Threat Preparedness meetings are conducted internally at the Cabell-Huntington Health Department and does not include outside agencies. We do attend and participate in the monthly Homeland Security Meetings that does include other agencies, such as the National Guard.

CHHD Epidemiology:

Kim Lockwood presented the Epidemiology Report. Kim pointed out two separate disease cases did require prophylaxis of contacts to prevent the spread of disease. Mr. Gilpin inquired on how infants are contracting the whooping cough. Infants contract whooping cough through exposure from unvaccinated adults before the recommended age of vaccination. The first dose of Dtap is recommended for infants at 8 weeks of age, but the minimum age is 6 weeks. Most pregnant women receive the Tdap vaccine during their prenatal care visits. Though the Tdap vaccine is recommended for all adults who will be around infants, not all individuals receive the vaccine.

Nursing:

Kathleen Napier presented the Nursing Report. The nursing department has conducted 22 flu outreach clinics with one nurse and clerk in October. Flu vaccination continues during regular business hours on a daily basis. The Harm Reduction Team has partnered with the Marshall Medical Outreach to provide harm reduction services. Mr. Gilpin stated the work being conducted through the QRT is great. Dr. Yingling said the effort and results are important to the public health for the community. The funding provided through the two grants awarded to fund the QRT is monumental. Very few programs can speak to the success rate we have seen. Dr. Yingling announced the approved Proact. The Chamber of Commerce will purchase a facility to be the central hub for the QRT to refer patients to for treatment and both hospitals, Cabell Huntington and St. Mary's, will contribute \$1 million over a 10-year period for addiction treatment and care. The Hepatitis C test results were discussed. Seventy percent of patients know their status. Participation in services increase when an incentive is offered. The number of positives is consistent with other programs. Treatment and education of Hepatitis C patients was discussed. The nursing department provides education and treatment on Hepatitis C with every positive result received. If the patient is ready and agrees, the patient is assisted in obtaining treatment through

the referral system. Dr. Yingling suggested trying to close the access to treatment gap by bringing the providers closer to the patients.

Kathleen Napier introduced the new part time billing clerk, Kim Sullivan.

Information and Technology:

Allen Woodrum presented the Information and Technology Report. The website traffic has increased by 75-80% since transitioning to the updated site. The first environmental complaint through the website was received within 25 minutes of the transition.

Regional Epidemiology:

Debbie Ellison presented her last Regional Epidemiology Report, which included regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, and disease investigation and surveillance undertaken. This included timeliness reports which are generated on a monthly basis and presented to establish timelines of communicable/infectious disease reports completed and submitted to the State and CDC. Debbie thanked the Board of Health for the opportunity to serve the office and other seven counties. Dr. Yingling stated the Board appreciates Debbie's professionalism, consistency, and dedication to public health during her career at the Cabell-Huntington Health Department.

Health & Wellness Director/Public Information Officer (PIO):

Tim Hazelett presented the Health and Wellness Report. 80% of the September media impressions were earned. Mrs. Rumbaugh stated the engagement the Cabell-Huntington Health Department has within the community is imperative and the involvement is appreciated.

Prevention Coordinator Report:

Teresa Mills presented the Prevention Coordinator Report. Pullman Square has created and will be implementing their tobacco free campus policy in December. Dr. Kilkenny conducted an interview with WSAZ on the Pullman Square tobacco free policy. Teresa Mills is reaching out to agencies to conduct tobacco cessation classes.

PACT:

Casey Napier presented the PACT Report. Forty percent of the staff participated in the domain review meetings. The Cabell-Huntington Health Department's appreciation to the Board of Health was expressed for their participation in the accreditation site visit. Accreditation Update: Our appointed accreditation specialist received a report from the site visit team the week of October 16th. She and another accreditation specialist will be reviewing the report and every measure for accuracy and submit a final report. We expect to see the final report in mid to late November and receive an accreditation status update in February 2018. Dr. Yingling inquired on Deb Koester's input on our site visit. Though Deb was not on-site for the site visit, she did assist us through the whole accreditation process with a goal to have no measures not met or minimally met.

Financial Report:

Jack Mease presented the Financial Report. A motion to approve the September 2017 Invoices and Receipts was made by Mr. Gilpin, seconded by Mrs. Rumbaugh, and approved.

Administration:

Tim Hazelett presented the Administration Report. The website will be used as a community engagement tool through the employee, volunteer, and partner portals. The public comment period for the Medical Waste Plan revision will end on October 30th.

Physician Director's Report:

Dr. Kilkeny presented the Physician Director's Report.

A motion was made to accept and approve the department reports provided in writing to us before this meeting, reviewed and amplified by the staff at this meeting and set forth in the agenda for the meeting by Mr. Gilpin, seconded by Mrs. Rumbaugh, and passed.

Mr. Gilpin made a motion to adjourned.

The October 2017 Board of Health meeting adjourned at 6:01 p.m.

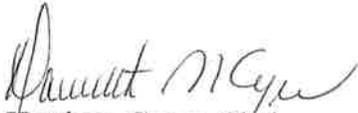
The next regular Board meeting is scheduled for November 15, 2017 at 5:00 p.m.

Respectfully submitted,



Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:



Harriette Cyrus, Chair
Cabell-Huntington Board of Health