

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –May 27, 2015

Board Members Present:

J. Larry Crawford
Harriette Cyrus
Thomas Gilpin, Atty.
Donna Rumbaugh
Omayma T. Touma, MD
Kevin Yingling, MD

Board Members Absent:

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Kathleen Napier, Nurse Director, Clinic
Elizabeth Ayers, Health & Wellness, PIO
Casey Napier, Accreditation Coordinator/Grant Writer
Debbie Ellison, Regional EPI
Karen Hall-Dundas, Sanitarian Supervisor
Teresa Mills, Regional Tobacco Prevention Coordinator
Rodney Melton, Sanitarian Supervisor
Jesse Boner, IT
Laura Johnson
Sue Bock
Heather Wood, Nurse Practitioner
Karen Shannon, RN
Beverly Spurlock, Registered Sanitarian

Non Staff Members Present:

Kevin McCann, M.D., Local Health Officer for Wayne County Health Department

Called to order at 5:00 PM.

Mr. Gilpin asked for the new secretary to introduce herself. Laura Johnson is currently an Office Assistant II in the clinic with 9 ½ years of experience and will be starting as Secretary June 1, 2015. She was welcomed by the Board.

Approval of Minutes:

A motion to approve the minutes for the April, 2015 board meeting was made by Dr. Touma, seconded by Ms. Rumbaugh and passed.

Environmental Health/Threat Preparedness:

Karen Hall-Dundas presented the environmental and threat preparedness reports. No questions were asked.

IT:

Jesse presented the Informational Technology and the website analytics reports. She noted it is growing and expects it to be even better next month.

Nursing:

The incorrect clinic report was submitted for the month of April. The April report will be distributed and discussed at the June 2015 meeting. Kathleen reported that 2 HIV trainings for nursing and updated CPR for all staff were completed in April.

Epidemiology:

Debbie reported on the Regional Epi Ebola training. There was a decent attendance, but had scheduling conflicts with EMS training on same dates. Missing participants can attend state provided trainings at various locations throughout region.

Dr. Touma asked about the Campylobacter cases in Cabell County. Debbie said there are no connections found between the cases. Some were caused by handling ill puppies or pets. Dr. Touma asked about raw milk. Debbie said no cases were connected to raw milk. Mr. Gilpin asked if numbers are improving? Debbie said all results are deceiving with green indicators within range, but if you look into the material there are outstanding numbers.

Health & Wellness Director/Public Information Officer (PIO):

Elizabeth reported that the highlight of April was the National Public Health Week. Cabell Huntington Health Department set up displays at 8 facilities including Cabell County Court House, City Hall, Salt Rock Library, Cabell Huntington Hospital, Milton Library, Huntington High School, Barboursville Library, and MCTC. Dr. Touma asked if there was a good response. Elizabeth said yes, it was successful and will continue outreaches in the future.

Regional Tobacco Prevention Coordinator Report:

Teresa reported that she attended Public Health Week at the Barboursville Library, where she distributed information on the Quit Line. The response was very good. She also attended the WV Division of Tobacco Prevention training that focused on the cultural disparities and how tobacco companies target certain groups. Teresa will continue monthly meetings and work on the indoor air regulations. Mr. Gilpin asked about the tobacco usage increase or decrease? Teresa pointed out the numbers come from the 2009 BRFSS survey. Current cigarette usage is decreasing in high schoolers due to the RAZE program. A new campaign is starting on dangers of e cigarettes. Dr. Touma asked about vapor shops. Teresa said that we are still enforcing the regulation that e cigarettes are a combustible item and all complaints are investigated through Environmental Health. Vapor shops can sell items but cannot use them in stores. Dr. Touma asked if e cigarettes are safe? Teresa said no, but the public perception is that they are healthy due to company advertising.

The Board adjourned to Executive Session at 5:14 p.m. to discuss personnel issues.

The Board called regular session back in order at 5:56 p.m.

Mr. Gilpin announced that the open issue is salary compensation adjustments. The board notes that the cost of living increase is around 2%. Dr. Touma motioned for the board to give a 4% across the board increase to all employees not within their probationary period. The motion was seconded by Ms. Cyrus, and passed unanimously.

A motion to accept the 2016 Annual Plan with the organizational chart was made by Ms. Cyrus, seconded by Dr. Yingling, and passed.

Accreditation Process Update:

Rodney presented the PACT Report/Accreditation Update. Domain groups are working on community assessment, a survey on performance management, staff training for Quality Improvement, and Core Value posters and banners. Quality Improvement projects include updating the process of time sheets, website/social media, and orientation for all employees. Mr. Gilpin said that the accreditation process enhances the value for all the community and wanted to express his appreciation for all the hard work for all involved.

Financial Report:

Jack said he reported on cash expenses. Month of April our revenue exceeded our expenditure by 43.11%. We are right on budget at 83%. Oasis payments are starting to come in.

Approval of Expenditures/Financial Report:

A motion to approve the invoices for April 2015 was made by Mr. Crawford, seconded by Ms. Rumbaugh, and passed.

Mr. Gilpin presented Dr. Kevin McCann a Proclamation of Appreciation and a small gift to thank him for his service and dedication to the Cabell Huntington Health Department during the search for a Physician Director.

Administration:

Tim submitted his report. Tim opened up discussion on the Syringe Exchange and Harm Reduction Program. Dr. Kilkenny stated our focus is consumed on Harm Reduction with progress in several areas. Tim and Dr. Kilkenny met with Dr. Gupta to discuss liability, which is currently our biggest hurdle. Dr. Kilkenny feels that liability will not entirely go away but can be mitigated. There is very little concern for criminal liability, our main concern is civil liability. There was a discussion on legislative and statutory protection for liability. Dr. Yingling asked if it is possible for the state to declare state of emergency? Dr. Kilkenny said not likely, the state doesn't have ability to declare a Public Health Emergency and that we are seeking guidance on liability. Dr. Yingling said the state recently legislated a 28 day treatment program mediated through the Drug Court for Vivitrol and asked if they are protected through legislation from civil liability. Dr. Kilkenny said he will have to research that subject. Tim said that Evan Jenkins will be speaking at the June Regional Health Connect meeting. We are hoping to have a conversation with him around legislation at that time. Dr. Yingling suggested that we assist in drafting legislation and begin discussions during interim session.

Tim stated that HarmReduction.org based out of New York contacted us about our program. Harmreduction.org has offered to train our employees at minimal to no cost. Dr. Touma asked if there are any other programs in this state? Tim said no. Dr. Touma asked about other state programs. Tim said Phoenix has a program and clinic staff have observed Portsmouth Ohio's program. Our objective is to encompass recovery coaches and other services available with minimal barriers. Our goal is to reduce Hepatitis C, Hepatitis B, and HIV. Mr. Gilpin asked what position the Federal Government has regarding Syringe Exchange programs? Dr. Kilkenny said that the federal government has opposing position however, the CDC recommends needle exchange programs. No federal funds can be used for syringes but can be used for other services. Dr. Touma asked if we would be providing counseling? Tim answered that we would provide on-site Recovery Coaches which have 30-80% referral success. Cabell County's Hepatitis B and C cases are parallel with rising crime rates, overdose, and deaths due to overdoses according to the Office of Drug Control Policy.

Ms. Rumbaugh asked if clients would bring in old syringes and if it would solve the issue of syringes in the parks. Dr. Kilkenny said yes, historically some have seen improvement but none have gotten worse. This program doesn't encourage the initiation or continuation of drug use nor does it increase the dosage. Funding for the Harm Reduction/Syringe Exchange Program was discussed. Tim and Dr. Kilkenny have talked to the Benedum Foundation and have support for funding. Benedum is requesting matching funds. We are assessing other funding resources. Dr. Yingling asked if Benedum has specified what they count as support for matching funds? Could it be federal, state, or private funding? Tim said it can be any dollars.

The meeting was adjourned at 6:34 p.m.

The next regular Board meeting is scheduled for June 24, 2015 at 5:00 p.m.

Respectfully submitted,

Michael Kilkenny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:

Thomas H. Gilpin, Chairman
Cabell-Huntington Board of Health