

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –January 29, 2016

Board Members Present:

J. Larry Crawford
Thomas Gilpin
Omayma T. Touma, MD
Kevin Yingling, MD
Harriette Cyrus
Donna Rumbaugh

Board Members Absent:

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Elizabeth Adkins, Health & Wellness, PIO
Casey Napier, Accreditation Coordinator/Grant Writer
Rodney Melton, Sanitarian Supervisor
Kathleen Napier, Nursing Director
Laura Johnson, Secretary
Deb Koester
Debbie Ellison, Epidemiologist
Allen Woodrum, Information Technology Manager
Carol Simmons, Nurse
Jenny Erwin, Nurse
Heather Wood, Nurse Practitioner
Beverly Spurlock, Sanitarian
Chris Edwards, Nurse

Called to order at 5:00 PM.

Approval of Minutes:

Dr. Yingling made a motion to approve the November Board of Health Meeting Minutes, Dr. Touma seconded, and the motion was approved.

Election of Board of Health Officers:

Ms. Cyrus nominated Mr. Gilpin to be the Chairman of the Board of Health Directors. Ms. Rumbaugh seconded the nomination, and Mr. Gilpin was voted in as Chairman. Dr. Touma nominated Harriett Cyrus to be Vice Chairman of the Board of Health Directors. Dr. Yingling seconded the nomination and Harriett Cyrus was voted in as Vice Chairman.

Environmental Health/Threat Preparedness:

21 MRC volunteers went to the foodbank and packed 500 back packs of food to be distributed to students in Lincoln County. This past December, most of our employees took 2 trainings on radiation. The first one educated us on what the public health's role would be in a radiological incident. The second training was a virtual community reception center. It broke down the departments and how the

flow of traffic would be to get people processed. Dora Park has a new owner, which has increased the trash pickup to twice a week, cleared the weeds, spent \$600 on removing all the tires, and is currently boxing up trailers to be removed in the summer. Mr. Gilpin asked about the training in November and using an infected person as vector. Rodney said that was just used as a hypothetical scenario.

Nursing:

Kathleen presented the Nursing report. The flu numbers are not accurate. The clinic is working on entering the November and December flu shot records.

The Harm Reduction Program is continuing to grow. We have had a total of 755 clients and conducted 2861 exchanges. We collected 22 pound of syringes today. We have been running between 15 and 20 pounds a week. Dr. Touma asked if we have had any success in getting patients into counseling. Kathleen said we have had several that have gone and some that are on the waiting list to go to recovery. The clients are beginning to open up and allowing us to provide more services to them. Dr. Kilkenny said 10 or 11 Cabell County school nurses received Naloxone training today. The Kanawha Charleston Health Department has opened up a Syringe Exchange just like ours, since we last met in November. Kathleen commended all the staff on their work in the Harm Reduction Program. They have expanded to three rooms versus the one we were working out of.

Executive Session

The Board adjourned to executive session at 5:10pm.

The Board called regular session back to order at 6:03pm.

There was no action taken in the executive session.

Ms. Cyrus made a motion to take effect upon receipt of formal opinion from our counsel for compliant with the rules, regulations and policies to be implemented including trainings and certification, that the Board direct the Cabell-Huntington Health Department to undertake a program of Naloxone Prescription administration, training, and dispensing. Mr. Crawford seconded the motion and it was passed.

Information and Technology:

Allen introduced himself as the new Information Technology Manager. Several projects are being worked on including technology upgrades in the conference room and updating the website. The website will become mobile friendly to accommodate the 43% of website visitors. It will be used as a tool to get information to both our partners and the public. Mr. Gilpin asked for a website demonstration at our next meeting. Tim said Allen has done a tremendous job on the website and is about 75% complete. The functionality of the website will become first class with a physician portal and employee portal.

Epidemiology:

Debbie presented the Regional Epidemiology report.

Health & Wellness Director/Public Information Officer (PIO):

Elizabeth presented the Health and Wellness report. Mr. Gilpin asked about the status and value of the AmeriCorps. Elizabeth said this has been a good learning experience and we can expand with it. We currently have one AmeriCorps working in chronic disease, who starts teaching her first Chronic Disease Self-Management class tomorrow. There are 2 AmeriCorps working with Karen in disaster services. More output will be seen this spring.

Elizabeth attended a media relations training in Richmond. It was a really good refresher course that focused on how to look at current topics in the community and how to keep up to date with the media.

We had 2.6 media impressions in November. Three grants have been submitted in the last few weeks. Elizabeth thanked Dr. Yingling for the letter of support.

Regional Tobacco Prevention Coordinator Report:

Teresa presented the Regional Tobacco Prevention Report. Teresa attended the Regional RAZE Kick-Off event in Charleston WV that had 400 youth in attendance, the Mountains of Hope Cancer Coalition, and the Housing and Urban Development's Restricting Smoking in HUD Housing Webinar. It appears that HUD is mandating that all public housing communities and units go 100% tobacco free and smoke free. Pictures of the Stop Spit Tobacco Save Face Tobacco Prevention Barn in Wayne County was shown. Approximately 8220 cars pass by this barn daily.

Mr. Gilpin asked if the Governor's tax increase on tobacco will make an effect. Teresa said in terms on the public health stance, 45 cents is not enough to sustain a public health impact. We are asking and proposing a \$1 tax increase, which is below the national average of \$1.60 and would make a significant public health impact. The Governor has stated the increase would compensate the PIEA shortfall, but has not stated that it would provide any Tobacco Prevention funding. The state address has cut the Tobacco Prevention funding from 4.2 million to 2.4 million.

PACT/Accreditation Report:

Rodney presented the PACT/Accreditation report. It is the one year anniversary of the Regional Health Connect. We have 115 partners, in which a lot of them are working on our six workgroups for our CHIP (Community Health Improvement Plane). The groups' next step is to finalize their goals and objectives to be submitted the end February. Mr. Gilpin asked about our timeline in our certification. Dr. Kilkenny said we have moved the date back. All of our measures have had work done one them, but we have only completed about 35% of the measures. Though the measures don't have to be completed before filling. The CHA, CHIP, and the Strategic Plan must be completed, along with the three new prerequisites just added. Those are Workforce Development Plan, Performance Management System, and Quality Improvement Plan, which require a significant amount of administrative planning, preparation, implementation and demonstration of their presence prior to certification.

Financial Report:

Jack presented the financial reports for November and December.

Approval of Expenditures/Financial Report:

A motion to approve the cash expenditures for both November and December was made by Ms. Cyrus, seconded by Dr. Yingling, and passed.

Administration:

Tim presented the administration report. We have welcomed Allen as our Information Technology Manager and Jenny Matthews a full time RN onboard and are looking to fill the position of a Telephone Operator/Receptionist.

We have had the opportunity to submit for a Public Health Associate Program. This program would provide a Public Health Associate from the CDC to us for 2 years with the only expensed being travel and an expense from the mileage standpoint. There are about 3000 applicants for this program with only 344 host sites. We put forth a strong application that allows the individual go through Threat Preparedness Program and touch many areas across the Health Department. Dr. Yingling made a motion to support the application for a Public Health Associate from the CDC. Dr. Touma seconded and the motion passed.

Tim said the Enterprise contract does include liability as a part of the state contract.

The Cabell County Commission approved putting our levy on the May ballot. All Board Members were given a printed copy of our Community Levy presentation. Tim will send an electronic version as well. We plan on presenting this presentation to the community for the next three months to deliver our message. Dr. Yingling asked how the board can help support this effort. Tim said can inform us of any society meeting or community groups, share the message, post signs in your yard, and distribute our 3x5 cards. We will be using social media on a daily basis.

Mr. Gilpin asked if the rebate on the energy reduction program is significant. Tim said it is not intensively, but long term energy costs are substantial.

On the programs aspect, the funding opportunities for the Harm Reduction Program was dedicated to the Syringe Exchange Program. We are pleased to share that an organization through the collaboration with the Office of Drug Control Policy, Kaleo Pharmaceuticals, has supplied us 2200 doses of Evzio. Evzio is an auto-injector Naloxone product. Each package contains a trainer and 2 doses of Evzio. The trainer talks to you, walking you through how to administer the injection. Dr. Kilkenny gave a demonstration of the trainer. Dr. Kilkenny will oversee the distribution of these units through the Harm Reduction Program. Naloxone training must be complete to receive Evzio. Tim said we are monitoring the Legislative bills.

Executive Session

The Board adjourned to executive session at 6:45pm.

The Board called regular session back to order at 6:58pm.

There was no action taken in the executive session.

The next regular Board meeting is scheduled for February 24, 2016 at 5:00 p.m.

Mr. Crawford motioned to adjourn, and passed. The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Michael Kilkenny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:

Thomas H. Gilpin, Chairman
Cabell-Huntington Board of Health