

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –March 26, 2014

Board Members Present:

J. Larry Crawford
Harriette Cyrus
Thomas Gilpin, Atty.
Donna Rumbaugh
Omayma T. Touma, MD
Kevin Yingling, MD

Staff Members Present:

Harry K. Tweel, MD, FCCP
Tim Hazelett, Administrator
Kathleen Napier, Nurse Director
Jack Mease, Accountant
Elizabeth Ayers, CTF Regional Program Manager, PIO
Karen Hall-Dundas, Sanitarian Supervisor
Casey Napier, CTF
Kay Dick, Secretary

Non-Staff Present:

Amy Atkins, Director, Local Health, DHHR
Andy Rice, MU Public Health Intern

Called to order at 5:02 PM.

Approval of Minutes:

A motion to approve the minutes for February 26, 2014 was made by Dr. Yingling, seconded by Ms. Cyrus and passed.

Board Orientation:

Amy Atkins, DHHR, gave a power point presentation regarding basic services required by the state of West Virginia and their role and partnership with health departments throughout the state. She also emphasized the roles and responsibilities of the local Boards of Health. If anyone wants to contact her, you may reach her at amy.d.atkins@wv.gov.

Nursing:

Kathleen advised there have been 2 new cases of TB reported; this is the reason for the increase in number of T-spots done last month, as we have been investigating contacts of those cases. She also reported several changes in the clinic schedule, such as staying open until 6 p.m. every Monday, and scheduling appointments for STD patients Monday through Thursday.

Environmental Health/Threat Preparedness:

Karen Hall-Dundas reported Jason Frame, from the State Health Department has been here and done radiation testing at the landfill, and found negligible readings. He also said any runoff would be 80-100 feet below the water intake system, so that would not create a problem. Dr. Yingling asked about the ditch problems; Karen said they check them for raw sewage, discolored water, etc. Thus far that has not been the problem, it is just storm drainage. Ms. Cyrus asked if we have a listing of who owns the big storage tanks in the west end? Karen said that information usually runs about one year behind, but it is entered into a database that the police and fire department have access to in case of a spill or leakage.

Epidemiology and Tobacco:

These reports were accepted as submitted. Dr. Tweel advised the Cabell County Tobacco Coalition is working with the YMCA to make the soccer fields smoke free.

Change The Future (CTG)/Public Information Officer:

Elizabeth introduced our new employee Casey Napier, who is working full time in the Change The Future WV program. She also introduced Andy Rice, a public health intern, who will be hired to work part-time in the same program as Casey. She announced that the CTFWV program will be ending in September. We are working with the State on ways to sustain this program. She reported there are 23 people taking part in the Diabetes Prevention program here at the health department, and it is going very well.

Elizabeth advised the health department will have a public health fair on Thursday, April 10th from 4-7 p.m. to promote public health week, and invited all Board members to attend.

Administration – Tim Hazlett:

Tim advised the ERAD (X-ray) system is now installed. He also said we have applied for the Komen Breast Cancer Grant and hope to hear a decision on that soon.

Financial Report:

Jack reported that for the month of February, revenues were \$147,720, and expenditures were \$276,899. This was a slow month for receiving county levy funds, which will pick up in the next couple months. He mentioned the United Bank Card expense, which is the State credit card employees are now using for health department purchases. Another large expense was snow removal/salting the parking lot this winter. February Expenses exceeded revenue by 87.45%, but YTD expenses have exceeded revenues by only 5.29%. Dr. Yingling asked if there is any type red flag to alert Board members if expenses are exceeding revenues for several months in a row? Dr. Tweel said that is not in the By-laws, but the Board can request something be put in place. Mr. Gilpin said they may request a budget meeting in the coming year.

Approval of Expenditures:

A motion to approve the invoices for February, 2014 was made by Dr. Yingling, seconded by Ms. Rumbaugh and passed.

Administration – Dr. Tweel:

Dr. Tweel advised Cabell County rankings were released today and we didn't fare very well. Cabell was ranked #42 in West Virginia. Pleasants County ranked #1, Kanawha was #37.

Dr. Tweel also reported that local health funding was not cut for year 2014/2015. The raw milk and HIV bills failed to pass, but the minimum wage bill passed. The expedited partner therapy bill passed, but was vetoed by the Governor. The immunization budget had cuts also, but we don't yet know how that will affect us.

Mr. Gilpin asked if there was any more business. There being none, the Board convened to Executive session at 7:06 p.m.

The regular session reconvened at 7:30 p.m.

Mr. Gilpin asked if there will be a national search for the new Physician Director position at the Cabell-Huntington Health Department? Tim said it has been posted at University of North Carolina, West Virginia University, Marshall University and the University of Virginia. We are looking at doing a blanket posting for all schools. Dr. Yingling suggested contacting national meetings attended by medical people.

The regular session was adjourned at 7:40 p.m.

The next Board Meeting is scheduled for April 23, 2014 at 5:00 p.m.

Respectfully submitted,

Harry K. Tweel, MD, FCCP
Secretary

Approved:

Thomas H. Gilpin, Chairman
Cabell-Huntington Board of Health